

## APPENDIX J: STATISTICAL TABLES

Table 1. Library of Congress Appropriations  
Available for Obligation—Fiscal 2002<sup>a</sup>

Salaries and Expenses	\$338,267,000
Congressional Research Service	81,454,000
Copyright Office	48,396,000
Books for the Blind and Physically Handicapped	49,788,000
Furniture and Furnishings	7,932,000
Total	\$525,837,000

a. The Library of Congress received a total of \$525,837,000 in appropriations, which was approved by four different public laws. The Legislative Branch Appropriations Act of 2002 (Public Law [PL] 107-68), signed by the president on November 12, 2001, appropriated \$486,762,000. The 2001 Consolidated Appropriations Act (PL 106-554), signed by the president on December 21, 2000, transferred \$1,390,000 from the Architect of the Capitol to enhance physical security. The 2002 Department of Defense and Emergency Supplemental Appropriations for Recovery from and Response to Terrorist Attacks on the United States (PL 107-117), signed by the president on January 10, 2002, appropriated \$30,185,000 to respond to the terrorist attacks and the Capitol Hill anthrax incident. The 2002 Supplemental Appropriations Act for Further Recovery from and Response to Terrorist Attacks on the United States (PL 107-206), signed by the president on August 2, 2002, appropriated \$7,500,000 to the Copyright Office to defray the lost receipts resulting from the anthrax incident.

Table 2. Library of Congress Appropriations  
Available for Obligation for Fiscal 2003<sup>a</sup>

Salaries and Expenses	\$356,143,919
Congressional Research Service	86,386,812
Copyright Office	38,971,031
Books for the Blind and Physically Handicapped	50,631,740
Total	\$532,133,502

a. The Consolidated Appropriations Resolution of 2003 (PL 108-7), signed by the president on February 20, 2003, provided a fiscal 2003 appropriation for the Library of \$535,615,000 less a 0.65 percent rescission of \$3,481,498 for a net appropriation available of \$532,133,502.

Table 3. Comparison of Appropriations, Staff, and Workload Statistics for Fiscal (FY) 1998, 1999, 2000, 2001, 2002, and 2003

	FY 1998	FY 1999	FY 2000	FY 2001	FY 2002	FY 2003 Budget	Change 1998–2003	Percentage Change
Library Appropriations—Actual	\$377,207,000	\$391,660,000	\$427,457,610	\$550,347,401	\$525,837,000	\$532,133,502	+\$154,926,502	+41.1
Full-Time Equivalent (FTE) Positions (appropriated)	3,958	3,923	3,919	3,938	3,947	4,241	+283	+7.2
Size of Library Collections	115,505,695	118,993,629	120,976,339	124,247,602	126,060,980	128,000,000	+12,494,305	+10.8
<i>Workload Statistics</i>								
Unprocessed Library Arrearages	19,090,657	19,793,689	19,215,629	21,142,980	20,095,008	20,000,000	+909,343	+4.8
CRS—Requests and Services Provided Congress	560,423	545,663	584,384	711,612	811,467	900,000	+339,577	+60.6
Loans of Collections to Congress	30,614	26,193	29,276	25,713	25,099	26,000	−4,614	−15.1
Copyright Claims Registered	558,645	594,501	515,612	601,659	521,041	570,000	+11,355	+2.0
Copyright Inquiries	395,456	436,627	385,513	339,658	358,604	365,000	−30,456	−7.7
Services to the Blind and Physically Handicapped (BPH)—Readership	761,600	764,600	759,000	742,000	695,907	762,000	+400	+0.1
BPH—Books and Magazines (total circulated)	22,533,100	22,665,000	22,825,000	23,100,000	23,464,309	23,464,000	+910,900	+4.0
BPH—New Braille and Audio Book and Magazine Titles	2,764	2,647	2,729	2,638	2,663	2,700	−64	−2.3
Print Materials Cataloged	274,890	205,893	224,544	273,534	310,235	300,000	+25,110	+9.1
National Coordinated Cataloging Operation—LC Contribution	186,515	80,176	80,066	90,542	88,475	89,000	−97,515	−52.3
National Coordinated Cataloging Operation—Outside Contribution	173,721	133,011	128,160	143,031	162,363	165,000	−8,721	−5.0
Exhibits, Displays, and Publications (funded by appropriations)	25	25	32	35	37	37	+12	+48.0
Regular Tours	60,465	64,489	59,536	105,988	112,423	110,000	+49,535	+81.9
Reference Service	1,101,717	967,387	912,120	828,533	775,115	800,000	−301,717	−27.4
Main Reading Room and Five Other Reading Rooms (hours per week)	65	65	65	65	65	65	0	0.0
Items Circulated	2,105,278	1,767,565	1,694,582	1,580,162	1,362,724	1,400,000	−705,278	−33.5
Preservation Treatment—Original Format	354,027	472,027	263,817	326,623	666,422	575,000	+220,973	+62.4
Mainframe Computer Transactions <sup>a</sup>	270,259,005	331,103,221	85,217,677	63,913,258	109,008,458	119,909,000	−150,350,005	−55.6
Integrated Library System Input/Update Transactions <sup>a</sup>	0	0	59,319,648	65,663,286	91,834,274	101,018,000	+101,018,000	+100.0
Machine-Readable Cataloging (MARC) Records	28,093,497	28,890,000	29,633,607	31,103,700	31,638,841	34,803,000	+6,709,503	+23.9
Internet Transactions (i.e., Locis, Marvel, World Wide Web, and THOMAS public transactions)	615,149,938	728,226,616	931,256,160	1,283,747,169	2,039,268,542	2,243,195,000	+1,628,045,062	+264.7

a. The integrated library system (ILS) number is a measure of input/update activity for the ILS database. Because of the integrated nature of the ILS, each input/update transaction represents more than one change to tables in the database. Mainframe computer transactions declined at a greater rate than ILS input/update transactions increased because duplicate data entry transactions were eliminated when the ILS replaced multiple nonintegrated systems.

Table 4. Financial Statistics: Summary Statement

A condensed version of the Library of Congress Financial Statements for fiscal 2002 and fiscal 2001 follows, including these five principal financial statements: the Condensed Balance Sheet, the Condensed Statement of Net Costs, the Condensed Statement of Changes in Net Position, the Condensed Statement of Budgetary Resources, and the Condensed Statement of Financing. The Condensed Balance Sheet provides users with information about the Library's assets, liabilities, and net position. The Library's assets as of September 30, 2002, and September 30, 2001, total \$1,156.7 million and \$1,034.6 million, respectively. The Condensed Statement of Net Costs provides users with information about the net costs for the Library's six programs. Net costs include allocated management support costs. For the fiscal years ended September 30, 2002, and September 30, 2001, the net cost of the Library's six programs was \$563.6 million and \$522.6 million, respectively. The Condensed Statement of Changes in Net Position provides users with information about the Library's financing sources and the components of the changes in net position. The Library's financing sources totaled \$559.3 million and \$556.9 million for the fiscal years ended September 30, 2002, and September 30, 2001, respectively. The Condensed Statement of Budgetary Resources provides users with information about how budgetary resources were made available, as well as their status at the end of the fiscal year. For the fiscal years ended September 30, 2002, and September 30, 2001, the Library's budgetary resources were \$1,591.5 million and \$1,602.6 million, respectively. The Combined Statement of Financing is presented to explain how budgetary resources obligated during the fiscal year (presented on the Combined Statement of Budgetary Resources) relate to the net costs of operations of the Library (presented on the Consolidated Statement of Net Costs). For the seventh consecutive year, the independent auditors issued an unqualified "clean" opinion on the Library's Financial Statements.

*Statement of the Inspector General*

The independent firm of Kearney & Company, retained by the Office of the Inspector General, audited the Library of Congress's fiscal year 2002 financial statements taken as a whole, internal controls over financial reporting, and compliance with laws and regulations. The firm issued a separate report addressing the Library management's assertion about the effectiveness of internal control over safeguarding collection assets.

The auditor issued an unqualified opinion that the financial statements, including the accompanying notes, present fairly, in all material respects, the financial position of the Library of Congress in conformance with U.S. generally accepted accounting principles. There are no material weaknesses in internal control over financial reporting, although there are two reportable information technology-related deficiencies that could adversely affect the Library's ability to meet its financial management objectives, a reportable instance of noncompliance with the Congressional Accountability Act concerning specific safety standards, and limitations in internal control over collection assets.

The Library of Congress Condensed Balance Sheet as of September 30, 2002,  
and September 30, 2001 (*Dollars in Thousands*)

	2002	2001
<b>Assets</b>		
Intragovernmental Assets	\$1,034,229	\$ 904,986
Investments	49,365	59,432
Pledges Receivable—Donations	11,064	10,591
Property and Equipment	58,073	56,504
Other Assets	4,015	3,092
<b>Total Assets</b>	<b>\$1,156,746</b>	<b>\$1,034,605</b>
<b>Liabilities</b>		
Intragovernmental Liabilities	\$ 29,975	\$ 31,448
Accounts Payable	29,482	24,857
Custodial Liability	657,665	556,147
Accrued Funded Payroll, Benefits	7,144	15,549
Accrued Unfunded Liabilities	28,305	27,834
Other Liabilities	10,676	9,300
<b>Total Liabilities</b>	<b>\$ 763,247</b>	<b>\$ 665,135</b>
<b>Net Position</b>		
Unexpended Appropriations	\$ 230,690	\$ 202,329
Cumulative Results of Operations	162,809	167,141
<b>Total Net Position</b>	<b>\$ 393,499</b>	<b>\$ 369,470</b>
<b>Total Liabilities and Net Position</b>	<b>\$1,156,746</b>	<b>\$1,034,605</b>

The Library of Congress Condensed Statement of Net Costs for the  
Fiscal Year Ended September 30, 2002, and the Fiscal Year Ended  
September 30, 2001 (*Dollars in Thousands*)

	2002	2001
<b>Net Costs by Program Area</b>		
National Library	\$ 341,520	\$ 313,860
Law Library	16,576	14,634
Copyright Office	33,186	29,721
Congressional Research Service	108,365	99,743
National Library Service for the Blind and Physically Handicapped	51,538	50,109
Reimbursable and Revolving Funds	12,456	14,539
<b>Net Costs of Operations</b>	<b>\$ 563,641</b>	<b>\$ 522,606</b>

The Library of Congress Condensed Statement of Changes in Net Position  
for the Fiscal Year Ended September 30, 2002, and the Fiscal Year Ended  
September 30, 2001 (*Dollars in Thousands*)

	2002		2001	
	Cumulative Results of Operations	Unexpected Appropriations	Cumulative Results of Operations	Unexpected Appropriations
Net Position, Beginning	\$ 167,114	\$ 202,329	\$ 132,792	\$ 78,690
Budgetary Financing Sources				
Appropriations Received		459,548		512,921
Appropriations Transferred—In/Out		31,075		6,600
Other Adjustments (Recession, Canceled Auth., etc.)		(3,611)		(4,906)
Appropriations Used	458,651	(458,651)	390,976	(390,976)
Donations—Cash or Securities	10,738		73,272	
Other Financing Sources with Budgetary Impact	(9,011)		3,161	
Other Financing Sources				
Donations—Property and Services	52,060		58,861	
Imputed Financing from Costs Absorbed by Others	59,803		53,672	
Other	(12,932)		(22,987)	
Total Financing Sources	\$ 559,309	\$ 28,361	\$ 556,955	\$ 123,639
Net Cost of Operations	(563,641)		(522,606)	
Net Position, Ending	\$ 162,809	\$ 230,690	\$ 167,141	\$ 202,329

The Library of Congress Condensed Statement of Budgetary Resources  
for the Fiscal Year Ended September 30, 2002, and the Fiscal Year Ended  
September 30, 2001 (*Dollars in Thousands*)

	2002	2001
Budgetary Resources		
Budget Authority	\$ 725,797	\$ 818,823
Unobligated Balances—Beginning of Period	743,624	680,374
Spending Authority from Offsetting Collections and Adjustments	122,108	103,458
Total Budgetary Resources	\$1,591,529	\$1,602,655
Status of Budgetary Resources		
Obligations Incurred, New	\$ 738,054	\$ 849,666
Unobligated Balance	853,475	752,989
Total, Status of Budgetary Resources	\$1,591,529	\$1,602,655
Outlays		
Obligations Incurred, New	\$ 738,054	\$ 849,666
Spending Authority from Offsetting Collections	(126,600)	(109,325)
Obligated Balance, Net—Beginning of Period	135,614	137,719
Obligated Balance, Net—End of Period	\$ (149,652)	\$ (135,614)
Total Outlays	\$ 597,416	\$ 742,446

The Library of Congress Condensed Statement of Financing  
for the Fiscal Year Ended September 30, 2002, and the Fiscal Year Ended  
September 30, 2001 (*Dollars in Thousands*)

	2002	2001
Obligations and Nonbudgetary Resources		
Obligations Incurred, New	\$ 738,054	\$ 849,666
Spending Authority from Offsetting Collections and Adjustments	(126,600)	(109,325)
Donations Not in the Budget	52,060	58,861
Imputed Financing	59,803	53,672
Other Nonbudgetary Resources	(17,425)	(10,410)
Total Obligations as Adjusted and Nonbudgetary Resources	<u>\$ 705,892</u>	<u>\$ 842,464</u>
Resources Not Funding Net Cost of Operations		
Increase in Budgetary Resources for Undelivered Orders	\$ (24,864)	\$ (1,406)
Increase in Unfilled Customer Orders, Excluding Unearned Refunds	6,348	2,015
Costs Capitalized on the Balance Sheet	(26,828)	(73,895)
Refunds of Nonexchange Revenue and Copyright Licensing Royalties	(118,089)	(269,137)
Other Resources	(14,566)	(163)
Total Resources Not Funding Net Costs of Operations	<u>\$(177,999)</u>	<u>\$ (342,586)</u>
Costs That Do Not Require Resources		
Depreciation and Amortization	\$ 22,581	\$ 22,379
Revaluation of Assets and Liabilities	12,824	0
Other Costs	(82)	349
Total Costs That Do Not Require Resources	<u>\$ 35,323</u>	<u>\$ 22,728</u>
Financing Sources Yet to Be Provided		
Increase in Unused Annual Leave and Actuarial Liability	425	0
Net Cost of Operations	<u>\$ 563,641</u>	<u>\$ 522,606</u>

Table 5. Additions to the Collections—Items

<i>Print Collections</i>	<i>Added</i>	<i>Withdrawn</i>	<i>Total</i>
<b>Classified Collections</b>			
Class A (General Works)	3,377	0	433,358
Class B–BJ (Philosophy)	8,056	0	327,891
Class BL–BX (Religion)	17,617	1	716,217
Class C (History, Auxiliary Sciences)	4,795	0	266,633
Class D (History, Except American)	40,983	0	1,309,065
Class E (American History)	3,592	0	282,440
Class F (American History)	7,816	0	458,781
Class G (Geography, Anthropology)	9,629	420	453,599
Class H (Social Sciences)	44,407	0	2,897,851
Class J (Political Science)	9,193	0	817,897
Class K and LAW (Law)	57,117	989	2,335,833
Class L (Education)	6,200	0	529,492
Class M (Music)	11,587	0	656,914
Class N (Fine Arts)	13,033	0	531,915
Class P (Language and Literature)	49,349	1	2,558,940
Class Q (Science)	23,568	0	1,187,074
Class R (Medicine)	10,791	0	507,021
Class S (Agriculture)	4,517	0	436,660
Class T (Technology)	23,294	0	1,336,196
Class U (Military Science)	3,382	0	210,939
Class V (Naval Science)	800	0	108,109
Class Z (Bibliography)	9,593	0	630,449
Total Classified Collections	362,696	1,411	18,993,274
<b>Other Print Materials or Products</b>			
Books in Large Type	3	0	8,684
Books in Raised Characters	1,437	0	77,033
Incunabula	0	0	5,706
Minimal-Level Cataloging (monographs and serials)	41,113	0	660,218
Newspapers (bound)	14	0	30,874
Pamphlets	1,434	21	271,182
Technical Reports	8,723	2,357	1,450,791
Other	17,574	0	7,191,397
Total Other Print Materials	70,298	2,378	9,695,885
Total Print Collections	432,994	3,789	28,689,159
<i>Other Collections</i>	<i>Added</i>	<i>Withdrawn</i>	<i>Total</i>
Audio Materials	69,770	7,936	2,614,253
Talking Books	2,402	0	62,319
Manuscripts	916,912	14,000	56,107,162
Maps	43,389	87,793	4,863,681
Microforms	193,940	976	13,532,501
Music	90,168	33,226	5,108,553
<b>Visual Material</b>			
Moving Images	26,555	4,585	899,561
Photographs (negatives, prints, and slides)	103,204	0	12,257,813
Posters	588	0	87,090
Prints and Drawings	75,454	0	495,859
Other (broadside, photocopies, nonpictorial material, etc.)	31	0	1,262,979
Machine-Readable Material	10,398	122	80,050
Total Other Collections	1,532,811	148,638	97,371,821
Total (items)	1,965,805	152,427	126,060,980

Table 6. Additions to the Collections—Titles

<i>Classified Collections</i>	<i>Added</i>	<i>Withdrawn</i>	<i>Total<sup>a</sup></i>
Class A (General Works)	497	0	89,733
Class B–BJ (Philosophy)	5,594	0	197,317
Class BL–BX (Religion)	14,879	1	537,226
Class C (History, Auxiliary Sciences)	3,376	0	128,021
Class D (History, Except American)	23,157	0	918,951
Class E (American History)	2,542	0	133,557
Class F (American History)	4,987	0	253,260
Class G (Geography, Anthropology)	13,223	0	511,532
Class H (Social Sciences)	31,523	0	1,446,148
Class J (Political Science)	5,393	0	281,526
Class K and LAW (Law)	16,695	0	672,064
Class L (Education)	4,583	0	255,366
Class M (Music)	6,241	0	443,892
Class N (Fine Arts)	10,431	0	379,870
Class P (Language and Literature)	42,933	1	2,144,585
Class Q (Science)	12,659	0	631,891
Class R (Medicine)	6,930	0	286,150
Class S (Agriculture)	2,927	0	204,521
Class T (Technology)	12,909	0	672,698
Class U (Military Science)	1,545	0	81,213
Class V (Naval Science)	478	0	37,560
Class Z (Bibliography)	2,465	0	228,076
Total	225,967	2	10,535,157

a. Totals adjusted to reflect an automated count of titles in the integrated library system of the Library of Congress.



Table 7. Unprocessed Arrearage

<i>Total Items in Arrearage</i>	<i>FY 2001</i>	<i>FY 2002</i>	<i>Change</i>	<i>Percentage Change</i>
<b>Print Materials</b>				
Books	204,991	220,006	15,015	7.3
Microforms	0	0	0	0.0
Serials (pieces)	1,085,424	357,957	-727,467	-67.0
Total	1,290,415	577,963	-712,452	-55.2
<b>Special Materials</b>				
Machine-Readable <sup>a</sup>	0	444	444	N/A
Manuscripts	11,045,550	11,399,817	354,267	3.2
Maps	346,807	31,264	-315,543	-91.0
Moving Images	345,298	224,220	-121,078	-35.1
Music	2,558,070	2,592,776	34,706	1.4
Pictorial Materials	4,417,318	4,207,758	-209,560	-4.7
Rare Books	98,458	96,666	-1,792	-1.8
Sound Recordings	1,041,064	964,100	-76,964	-7.4
Total	19,852,565	19,517,045	-335,520	-1.7
Grand Total	21,142,980	20,095,008	-1,047,972	-5.0

a. New category.      N/A = not applicable.

Table 8. Cataloging Workload

New Titles Fully Cataloged	206,879
Cooperative New Titles Fully Cataloged	112,174
Titles Recataloged or Updated	133,707
Cooperative Titles Recataloged or Updated	4,865
Minimal-Level Cataloging Titles	65,641
Copy Cataloging	49,576
Collection-Level Cataloging	4,259
 Name and Series Authorities Established	 90,915
Cooperative Name and Series Authorities Established	162,363
Name and Series Authorities Updated	44,877
Cooperative Name and Series Authorities Updated	46,115
 Subject Headings Established	 7,626
Cooperative Subject Headings Established	3,165
Subject Headings Updated	7,574
Cooperative Subject Headings Updated	442
 Class Numbers Established	 1,837
Cooperative Class Numbers Established	2,551
Class Numbers Updated	192
Cooperative Class Numbers Updated	4
Titles Classified with Decimal Classification	110,290

Table 9. MARC Records in the Library of Congress Database

	<i>Net Increase</i>	<i>Total</i>
JACKPHY (Japanese, Arabic, Chinese, Korean, Persian, Hebrew, Yiddish)	26,236	465,513
Books <sup>a</sup>	196,958	10,239,831
Computer Files	1,312	13,632
Manuscripts	149	11,206
Maps	7,148	263,702
Music	58,298	376,416
Serials	14,349	1,112,903
Visual Materials	34,072	292,222
Name Authorities	269,789	5,460,037
Subject Authorities	6,647	271,880
Holdings	534,178	13,076,349
Total	1,149,136	31,583,691

a. Includes full-level and minimal-level records.

Table 10. Preservation Treatment Statistics

Treatment	
Volumes Treated	5,179
Unbound Paper-Based Items Treated	4,459
Photographs Treated	52
Commercial Library Binding (volumes)	225,635
Mass Deacidification (volumes)	150,000
Housing/Rehousing	
Protective Boxes Constructed for Paper-Based Materials	12,070
Paper-Based Items Rehoused	9,465
Photographs Rehoused	250,000
Discs, Film (reels), Magnetic Tape (reels/cassettes) Cleaned/Packaged	9,562
Copying/Reformatting	
Preservation Photocopying	67
Paper-Based Materials Converted to Microfilm (items)	22,667
	(2,334,737 exposures)
Paper-Based Materials Converted to Digital Format	5,300
Audio Materials Converted to Magnetic Tape (titles)	4,396
Video Materials Converted to Magnetic Tape (titles)	2,177
Motion Picture Films Converted (reels)	2,591
	(1,350,430 feet)
General Preservation of the Collections	
Items Surveyed, Paper-Based	5,009
Items Surveyed, Photographs	250,000
Pieces Labeled	167,939

Table 11. Number of Copyright Registrations by Subject Matter, Fiscal 2002

<i>Category of Material</i>	<i>Published</i>	<i>Unpublished</i>	<i>Total</i>
Nondramatic Literary Works			
Monographs and Computer-Related Works	146,449	52,776	199,225
Serials			
Serials (nongroup)	49,055	—	49,055
Group Daily Newspapers	1,901	—	1,901
Group Serials	9,886	—	9,886
Total Literary Works	207,291	52,776	260,067
Works of the Performing Arts, Including Musical, Dramatic, Choreography, and Pantomime Works, and Motion Pictures and Filmstrips	46,444	77,649	124,093
Works of the Visual Arts, Including Two-Dimensional Works of Fine and Graphic Art, Sculptural Works, Technical Drawings and Models, Photographs, Cartographic Works, Commercial Prints and Labels, and Works of Applied Arts	51,003	28,988	79,991
Sound Recordings	14,053	23,126	37,179
Total Basic Registrations	318,791	182,539	501,330
Renewals			19,169
Mask Work Registrations			508
Vessel Hull Design Registrations			34
Grand Total All Registrations			521,041
Documents Recorded			10,506

Table 12. Copyright Business Summary Fees Recorded, Fiscal 2002

<i>Fees</i>	<i>Receipts</i>
Copyright Registration	\$15,534,672
Mask Works	32,625
Vessel Hull Design	7,180
Renewal Registration	1,001,685
Total	<u>\$16,576,162</u>
Recordation of Documents	\$1,291,827
Certifications	226,980
Searches	200,917
Expedited Services	1,311,005
Other Services	196,210
Total	<u>\$3,226,939</u>
Grand Total	<u>\$19,803,101</u>
Fees Applied to the Appropriation, Fiscal 2002	\$19,683,801

Table 13. Services to Individuals Who Are Blind and Physically Handicapped

	<i>Items Circulated</i>	<i>Number of Readers</i>
Regional and Subregional Libraries		
Recorded Discs	65,022 <sup>a</sup>	26,130
Recorded Cassettes	22,346,073	445,997
Braille (Including Web-Braille)	662,683	18,465
NLS Service to Overseas Patrons		
Recorded Discs	6	178
Recorded Cassettes	15,198	609
Braille	129	58
NLS Service to Music Patrons		
Recorded Discs	—	8
Recorded Cassettes	3,445	492
Braille	2,476	384
Large Print	623	170
Interlibrary Loan—Multistate Centers		
Recorded Discs	1,344	N/A
Recorded Cassettes	99,538	N/A
Braille	3,509	N/A

a. Items circulated included containers, volumes, and magazines. Recorded discs are being phased out.

NLS = National Library Service for the Blind and Physically Handicapped.

N/A = not applicable.

Table 14. Reader Services<sup>a</sup>

	<i>Circulation of Items for Use Within the Library</i>	<i>Direct Reference Service</i>			<i>Total</i>
		<i>In Person</i>	<i>Correspondence<sup>b</sup></i>	<i>Telephone</i>	
African and Middle Eastern Division	3,950	7,655	9,953	3,831	21,439
American Folklife Center	1,608	3,249	1,938	2,490	7,677
Asian Division	11,437	5,671	1,766	3,798	11,235
Children's Literature Center	—	112	1,459	810	2,381
Collections Access, Loan, and Management Division <sup>c</sup>	485,346	16,824	76,132	29,153	122,109
European Division	32,264	7,232	1,858	4,216	13,306
Geography and Map Division	139,010	15,764	2,261	4,116	22,141
Hispanic Division	9,618	13,197	2,892	12,477	28,566
Humanities and Social Sciences Division	41,612	70,163	22,119	26,840	119,122
Law Library <sup>d</sup>	108,097	66,057	38,414	11,539	116,010
Manuscript Division	52,688	45,583	4,333	7,596	57,512
Motion Picture, Broadcasting, and Recorded Sound Division	23,297	3,693	8,160	9,293	21,146
Music Division	107,086	7,037	4,265	4,234	15,536
National Library Service for the Blind and Physically Handicapped <sup>e</sup>	—	307	8,928	5,719	14,954
Prints and Photographs Division	122,886	22,495	4,764	5,285	32,544
Rare Book and Special Collections Division	21,013	2,560	978	4,793	8,331
Science, Technology, and Business Division	906	51,890	9,819	5,439	67,148
Serial and Government Publications Division	122,279	89,386	2,418	2,154	93,958
Totals	1,283,097	428,875	202,457	143,783	775,115

a. Not included here are statistics for the Congressional Research Service, which completed 811,467 responses to requests and service transactions for members and committees of Congress in fiscal 2002; for the Copyright Office, which answered 358,604 inquiries; and for the Preservation Directorate, which responded to 846 information requests.

b. Includes electronic mail.

c. Created by the merger of the Collections Management Division and Loan Division.

d. Not included here are 1,120 research reports that the Law Library prepared for Congress and other government agencies.

e. See table 13 for additional NLS statistics.



Table 15. Cataloging Distribution Service: Financial Statistics, Fiscal 2002

<i>Source of Income</i>	
General	\$ 3,944,093
U.S. Government Libraries	101,961
Foreign Libraries	942,379
Total Gross Sales	\$ 4,988,433
<i>Analysis of Total Income</i>	
Book Catalogs	
Map Cataloging	\$ 512
Genealogies	110
Alert Services	294,050
Class Web	335,982
CD-ROM	
Octavo	398
CDT-C Teaching Copy	5,100
CD Cataloger's Desktop	362,850
Classification Plus	175,420
Class Plus and Desktop	599,135
MARC Files and MARC Publications	1,497,739
Microfiche Catalogs	
NUC Books	84,622
NUC Audiovisual Materials	8,675
NUC Cartographic Materials	10,293
Name Authorities	35,081
Subject Headings	51,275
Music	21,596
Miscellaneous Publications	23,140
Technical Publications	1,482,455
Total Gross Sales	\$ 4,988,433
Adjustments	(418,117)
Total Net Sales	\$ 4,570,316
Transfers	
Fees Transferred to Appropriation	\$ 4,543,824
Fees Transferred to Miscellaneous Receipts	0
Total Fees Transferred	\$ 4,543,824

Table 16. Human Resources (as of September 30, 2002)

<i>Library Employees by Service Unit</i>	
Office of the Librarian (includes Office of the Librarian and Deputy Librarian; Communications; Congressional Relations; Development; General Counsel; Inspector General; Internal University; Planning, Management, and Evaluation)	88
Financial Services Directorate	48
Human Resources Services	67
Integrated Support Services	151
Office of Security	154
Total for the Office of the Librarian	508
Congressional Research Service	668
Copyright Office	493
Law Library	74
Library Services	
Office of the Associate Librarian	15
Operations	86
Acquisitions	291
Area Studies Collections	88
Cataloging	513
National Services	123
National Library Service for the Blind and Physically Handicapped	105
Preservation	117
Public Service Collections	733
Total for Library Services	2,071
Office of Strategic Initiatives	
Office of Strategic Initiatives	46
Information Technology Services	225
Total for the Office of Strategic Initiatives	271
Total Permanent Library Employees	4,085 <sup>a</sup>
<i>Demographics</i>	
Average Years of Library of Congress Service	17
Average Years of Federal Service	19
Average Age	48
Males	1,853
Females	2,232
American Indian	17
Asian	226
Black	1,640
Hispanic	75
White	2,127
Total Permanent Library Employees	4,085

a. Does not include temporary employees or those in indefinite/not-to-exceed positions. Includes employees funded by appropriated and nonappropriated sources. The Library's attrition rate for permanent employees was 5.9 percent in fiscal 2002.